

Aspiring Foundations Federated Nursery Schools - Governor Action Plan 2023/24

A- To forge a clear vision for the federation and ensure that Governing Body understand their roles and responsibilities

Action	Personnel	Time scale	Success criteria	Further action
Governing body/staff to lead on a clear vision for the federation for the next few years, moving forward.	All governing body and staff	Autumn term 23	Governing board to be clear on their role and what's needed to support Federation	
Re-establish : Learning walks to focus Governors for both schools and their priorities or areas of development or different ways to see practice virtually if necessary, support with curriculum development using EYFS	All Governors / HT		-Governing body able to talk knowledgably about the priorities for both schools -Feedback collated and reported to full Governing body - Governing body can talk knowledgably about both settings Establish new ways of viewing practice if needed	Work with school ASIA
Link governors established to visit both schools to gain an overview re their area.	Link governors / teaching staff	Termly 2023/24	-Link governors able to talk knowledgably about their role and the work going on re this within the federation -Reported to full governing body meetings Category B (senior management newly established)	
Governor action plan for the federation established updated and reviewed, in line with SIP	HT; Chair and vice chair & all governors	Summer term 2023	Action plan presented to Governors, supporting Governing body to move forward with new objectives	Update at FGB Spring term meeting

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Set up Governor Led Section 27 wrap care & holiday care provision	All Governors, HT & staff	Consultation Spring 23 & recruitment, legal processes summer 23 ready for Autumn 23	Consultation completed, Action plan with objectives, tasks completed	Keep communication open, additional working party meetings to be actioned.
Governors to be appropriately trained and refreshed to fulfil their roles with updated skills audits completed,	All Governing Board members	Training needs identified Support & or refresh governors roles within the board Summer term 23	Governor roles established Training needs identified and Governors accessing training via NGA / SLA Recorded or virtual training accessed Informal support within AFFNS board members.	Update training - FGB Spring/summer term meetings

B- To ensure that the statutory responsibilities of the Governing body are being fulfilled

Action	Personnel	Time scale	Success criteria	Further action
Each committee to have clear terms of reference	HT / Chair of committee meetings/ Chair	Updated and completed	Each committee approved terms of reference	
Ongoing review of policies to represent the Federation	HT / Chair of Governing body / Committees	Statutory policies by the end of Spring term. Ongoing programme over the next 3 years	Policies updated and uploaded to website	
To review the website with individual aspects for both schools	HT / Office manager/ Chair of Governing body	Termly	Federation website established which meets the statutory criteria Gov oversight of website auditing once per term against statutory criteria	New website to be purchased to combined both settings Spring term 23

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Establish: New Governor led provision- Governors to understand new roles and responsibilities of managing that provision	All Governors – have overview GB Working party to lead on provision	Summer 23 –operational Sept 23	Action plan followed and implemented, to be operational in Sept 23	Additional responsibilities need to be actioned and implemented
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C- To ensure short term and long term financial stability for the federation

Action	Personnel	Time scale	Success criteria	Further action
To review SLA’s making joint savings where possible, review best value	HT, Resources committee, office manager	Review with new financial year and new SLA proposals autumn 2022	Savings identified and implemented	
To review staffing structure to ensure it is robust, stable and financially sustaining, with changes in senior management Consultation to be completed	Resources committee & Senior Leaders	Spring term 23 implement interim structure, Summer term 23 recruitment process implemented	New Structure in place, interim and then second phase longer term Autumn 23 Proposal re-structure to be agreed and implemented	To support all staff through the process, including HR & trade Unions, LA and stakeholders during Term.
Governor board & HT to look at more wrap care, additional funding around school hours – increase revenue	Governors & HT, staff	Summer term 23	Federation to have an action plan in place, business plan where and how this can happen?	

D- To ensure the Governing Body is clear about and evaluates the impact of its actions on improving the school under the New EYFS framework

Action	Personnel	Time scale	Success criteria	Further action
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Scrutiny of data, ongoing support and challenge provided via committee meetings	HT, AHT, Chair & Governing Body	Ongoing each term	Committee meetings planned for the year Governing body minutes evidence support and challenge	Looking at professional knowledge
Governors walk and visits continued to support knowledge of the school practices even possible following Covid restrictions Looking at the three I's Intent, Implement, impact for the children How professional judgments are used to show developments for each child	All Governors	One per term	Feedback collated and presented to Curriculum and standards Virtual walk if needed Work alongside school staff, with how we can develop aspirations and children's progress, through mind maps, floor books and less data collection	Spring/summer term 2023
Regular meetings with Safeguarding governor	HT Safeguarding Governing body member	Termly meeting planned for Safeguarding Governor	Safeguarding report presented to full governing body	As when can meet safely or via skype /virtual call
Governor action plan implemented and reviewed to demonstrate intent, impact and implementation of the Federation	HT; Chair and vice chair	Re-write & Update Spring term 23	Action plan in place; presented to Governing body, supporting Governing body to move forward, set strategic objectives for the Federation	

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<p>The governing body to understand Ofsted inspection process for both settings -ready for new inspection framework</p>	<p>All governors; chair and committee chairs, HT & AHT</p>	<p>2023 summer term</p>	<p>Improved knowledge of Ofsted process, Ofsted interpretations of the governors role, Evidenced scrutiny of data and clear understanding of both Schools Improvement Plans Chair of committees to playing a lead part in driving forward knowledge Embed the new criteria ready for 2023</p>	<p>Monitor, changes & staffing Next steps- New Inspection framework SIP plan revisited and updated Work with ASIA</p>
<p>The Governing Body to participate & support LA, wider governing forums</p>	<p>Chair, Vice, Governing body</p>	<p>Ongoing 23/24</p>	<p>To improve knowledge, awareness of external initiatives in supporting & developing schools strategically, through committees & FGB. To be a challenging/critical friend for the leadership team.</p>	

E- To maintain & promote good wellbeing of both staff and children balanced post Covid -19 & Changes in Senior management of Federation

<p>The Governing Body to participate & support Staff/children to keep</p>	<p>Chair, Vice, Governing body</p>	<p>Ongoing 23/24 termly</p>	<p>To monitor & review Leuven scales reports, to ensure staff are</p>	<p>Arrange small social events if needed.</p>
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healthy mentally & improve wellbeing			signposted to help if needed, Governors will check in termly with all staff.	
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